

# Pelaporan BKD Semester Ganjil 2022/2023 – Manajemen Operasional (EBM310) – Pengajar Fajar Satria (7793)

## Surat Tugas Mengajar, Berita Acara Pengajaran, Absensi dan Nilai

### Surat Tugas Mengajar

[https://siakad.esaunggul.ac.id/siakad/siakad/index.php?page=rep\\_stgdosen2&nosurat=7793/ST-Mengajar/Gasal/FEB/UEU/IX/2022](https://siakad.esaunggul.ac.id/siakad/siakad/index.php?page=rep_stgdosen2&nosurat=7793/ST-Mengajar/Gasal/FEB/UEU/IX/2022)

ESA SUPERIOR UNIVERSITY



Jalan Arjuna Utara No.9, Kebon Jeruk - West Jakarta 11510

021 - 5674223 (hunting) 021- 5682510 (direct) Fax : 021 - 5674248

Website: [www.esaunggul.ac.id](http://www.esaunggul.ac.id), email: [info@esaunggul.ac.id](mailto:info@esaunggul.ac.id)

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### LETTER OF ASSIGNMENT

#### No. 7793/ST-Teach/Gasal/FEB/UEU/IX/2022

Based on the Lecturer Willingness to Teach (attached), the DEAN/Head of the Faculty of Economics and Business, assigns assignments to:

Name	: FAJAR SATRIA, SE, M.Hum
No. Lecturer / NIP	: 7793/U218088889
NIDN / NIDK	: 0311057106
Academic Position	: Instructor
Address	: JL. TANAH MAS III/16 RT 1/1

To teach in the 2022 - 2023 Odd Semester which takes place from 19 September 2022 to 11 February 2023 for courses:

No.	SUBJECT	SKS	SEXY	BASE
1	EBM312 Quantitative Management	3	EU101	Parallel/Regular-2 Jakarta
2	EBM310 Operations Management	3	KJ001	Regular-1 Jakarta
3	FEB115 Business Mathematics	3	KH201	Parallel/Regular-2 Bekasi

With the following Rights and Responsibilities:

1. Prepare a Semester Learning Plan (RPS) determined by the Faculties/Study Program before lectures begin in a form determined by the University;
2. Making concept-based lecture/practicum materials for 14 meetings and uploading them on the Esa Unggul University learning website, namely for learning materials (theory) at <https://siakad.esaunggul.ac.id> and practicum lecture modules at the Esa Unggul University Library Repository <http://siakad.esaunggul.ac.id> ;[://digilib.esaunggul.ac.id](http://digilib.esaunggul.ac.id);
3. Attend and provide lecture/practice materials in lecture/practicum activities on time according to a predetermined schedule;
4. Motivating students to study the lecture materials given and other materials from the library;
5. Evaluate student success objectively through giving assignments in accordance with the needs of the courses taught and mid/final semester exams;
6. Receiving honorarium in accordance with the applicable provisions at the Kemala Bangsa Education Foundation/Esa Unggul University based on the requirements and qualifications held;

Thus this Assignment Letter is given to be carried out as well as possible.

Jakarta, 1 September 2022

**Dean/Head of the Faculty of Economics and Business**



**Dr. Tantri Yanuar Rahmat Syah, SE., MSM**

NIP. 209010392

## Berita Acara Pengajaran

**Nama Mata Kuliah** : Manajemen Operasional      **Dosen** : FAJAR SATRIA , S.E, M.Hum (7793)

**Kode MK dan Kelas** : EBM310 KJ001

**Jadwal dan Ruang** : Kamis, 10:00 - 12:30 (R304)

**Jumlah Mahasiswa** : 53

**Semester** : SEMESTER GANJIL 2022 - 2023



## Perencanaan Jurnal Perkuliahan



Rencana Perkuliahan							Realisasi Perkuliahan			Option		
Pertemuan ke / Kelompok	Tanggal/Jam	Dosen/Ruang	Jenis	Peserta	Rencana Materi Perkuliahan	Pelaksanaan	Materi/Kegiatan	Catatan Dosen	Status	Gen. Honor	Realisasi	

1/1	Kamis, 22 Sep 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	50	Pengantar Manajemen Operasi	Tatap Muka	SESI 1: PENGANTAR MANAJEMEN OPERASIONA L	SESUAI RPS	Seles ai	✓	<a href="#">🔗</a>	
2/1	Kamis, 29 Sep 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	49	OPERASI DAN PRODUKTIVIT AS	Tatap Muka	Lecture 2: Pengambilan Kesimpulan. Review Lecture 1.	Sesuai RPS. Oleh Pengajar Fajar Satria	Seles ai	✓	<a href="#">🔗</a>	
3/1	Kamis, 6 Okt 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	48	PERAMALAN 1	Tatap Muka	LECTURE 3: FORECASTIN G	SESUAI RPS LECTURE 3 FORECASTIN G	Seles ai	✓	<a href="#">🔗</a>	
4/1	Kamis, 13 Okt 2022	7793 - FAJAR SATRIA ,	Teo ri	50	PERAMALAN 2	Tatap Muka	LECTURE 4: PERAMALAM -	SESUAI RPS LECTURE 4: PERAMALAM	Seles ai	✓	<a href="#">🔗</a>	

	10:00 - 12:30	S.E, M.Hum  Ruang : R304					FORECASTING LANJUTAN (2). PENGERJAAN KUIS 1	- FORECASTING LANJUTAN (2). PENGERJAAN KUIS 1				
5/1	Kamis, 20 Okt 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teori	51	STRATEGI OPERASI	Tatap Muka	LECTURE 5: STRATEGI DAN OPERASIONAL PROSES	SESUAI RPS LECTURE 5: STRATEGI DAN OPERASIONAL PROSES	Selesai	✓	<a href="#">🔗</a>	
6/1	Kamis, 27 Okt 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teori	48	DESAIN PRODUK DAN JASA	Tatap Muka	LECTURE 6: DESAIN PRODUK DAN DESAIN JASA OPERASIONAL	RPS LECTURE 6: DESAIN PRODUK DAN DESAIN JASA OPERASIONAL	Selesai	✓	<a href="#">🔗</a>	
7/1	Kamis, 3 Nov 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang :	Teori	51	REVIEW MATERI DAN LATIHAN SOAL UNTUK UTS	Tatap Muka	LECTURE 7 STRATEGI PROSES LOKASI DAN TATA LETAK	RPS LECTURE 7 STRATEGI PROSES LOKASI DAN TATA LETAK	Selesai	✓	<a href="#">🔗</a>	

		R304										
8/1	Kamis, 24 Nov 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	51	STRATEGI PROSES, LOKASI DAN TATA LETAK	Tatap Muka	LECTURE 8: STRATEGI PROSES, LOKASI DAN TATA LETAK	RPS LECTURE 8: STRATEGI PROSES, LOKASI DAN TATA LETAK	Seles ai	✓	<a href="#">🔗</a>	
9/1	Kamis, 1 Des 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	43	MANAJEMEN PROYEK CPM	Tatap Muka	LECTURE 9: MANAJEMEN PROYEK	DARI RPS TENTANG LECTURE 9: MANAJEMEN PROYEK	Seles ai	✓	<a href="#">🔗</a>	
10/1	Kamis, 8 Des 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	48	MANAJEMEN PROYEK PERT	Tatap Muka	LECTURE 10: MANAJEMEN PROYEK PERT	DARI RPS LECTURE 10: MANAJEMEN PROYEK PERT	Seles ai	✓	<a href="#">🔗</a>	
11/1	Kamis, 15 Des 2022	7793 - FAJAR SATRIA ,	Teo ri	47	MANAJEMEN PROYEK	Tatap Muka	LECTURE 11: MANAJEMEN PROYEK	SUMBER RPS TENTANG LECTURE 11:	Seles ai	✓	<a href="#">🔗</a>	

	10:00 - 12:30	S.E, M.Hum  Ruang : R304			CRASHING		CRASHING	MANAJEMEN PROYEK CRASHING			
12/1	Kamis, 22 Des 2022  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	45	SUMBER DAYA MANUSIA DAN DESAIN KERJA	Tatap Muka	LECTURE 12: MANAJEMEN OPERASIONA L PADA SUMBER DAYA MANUSIA DAN DESIGN KERJA	RPS DARI LECTURE 12: MANAJEMEN OPERASIONA L PADA SUMBER DAYA MANUSIA DAN DESIGN KERJA	Seles ai	✓	<a href="#">🔗</a>
13/1	Kamis, 5 Jan 2023  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang : R304	Teo ri	45	PENJADWALA N DAN PENUGASAN	Tatap Muka	LECTURE 13: PENJADWAL AN DAN PENUGASAN	LECTURE 13: PENJADWAL AN DAN PENUGASAN	Seles ai	✓	<a href="#">🔗</a>
14/1	Kamis, 12 Jan 2023  10:00 - 12:30	7793 - FAJAR SATRIA , S.E, M.Hum  Ruang :	Teo ri	50	MANAJEMEN PERSEDIAAN	Tatap Muka	LECTURE 14: MANAJEMEN PERSEDIAAN (SISTEM MANAJEMEN PERSEDIAAN	RPS DARI LECTURE 14: MANAJEMEN PERSEDIAAN (SISTEM MANAJEMEN PERSEDIAAN	Seles ai	✓	<a href="#">🔗</a>









		R304					)	)					
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### Nilai

**Nama Mata Kuliah** : Manajemen Operasional      **Dosen** : FAJAR SATTRIA , S.E, M.Hum (7793)  
**Kode MK dan Kelas** : EBM310 KJ001  
**Jadwal dan Ruang** : Kamis, 10:00 - 12:30 (R304)  
**Jumlah Mahasiswa** : 53  
**Semester** : SEMESTER GANJIL 2022 - 2023

### Impor Data dari Format Excel

**Upload** : [Download Template Excel...](#)


Parameter Nilai		
Subjek	Bobot(%)	Aksi
Absensi	<input type="text" value="10"/>	 
UTS	<input type="text" value="35"/>	  
UAS	<input type="text" value="35"/>	  

### Petunjuk Penulisan Parameter Penilaian

- Jika ada tugas 1 sampai 3 gunakan subjek : tugas1, tugas2, dan tugas3
- Tugas online subjek : tugasonline (menggunakan huruf kecil tanpa spasi)
- Quiz online subjek : quizonline (menggunakan huruf kecil tanpa spasi)
- Absensi gunakan subjek : absensi (menggunakan huruf kecil)
- Ujian Tengah Semester gunakan subjek : UTS,  
Ujian Akhir Semester gunakan subjek : UAS
- Setiap kali ada perubahan parameter nilai mohon lakukan simpan ulang


**Perhatian**





Tugas & Kuis	<input type="text" value="20"/>	 
<input type="text"/>	<input type="text"/>	

- Menghapus parameter nilai dapat mengakibatkan nilai mahasiswa pada parameter terkait terhapus

### Penarikan Nilai E-Learning

- Dosen dapat melakukan tarik nilai dari E-Learning (tugasonline, quizonline, UTS & UAS) dengan menekan tombol 
- Pastikan Tanggal Ujian UTS/UAS sudah di set
- Pastikan Nama Parameter sudah dibuat sesuai ketentuan
- Pastikan upload Soal UTS/UAS pada E-Learning sesuai jadwal UTS/UAS

ABC												
Pengisian Nilai												
Absensi di bawah 75 %												
No.	NIM	Nama	Absensi	UTS	UAS	Tugas & Kuis	NA	N. Remidi	NH	Lulus	Dipakai	Aksi
			10 %	35 %	35 %	20 %						
1.	20160101027	Nanang Edianto	<input type="text" value="100"/>	<input type="text" value="71,0"/>	<input type="text" value="80,0"/>	<input type="text" value="80,0"/>	<input type="text" value="78.1"/>		A-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2.	20180101058	Fahreza Andhika Nugraha	<input type="text" value="100"/>	<input type="text" value="82,0"/>	<input type="text" value="80,0"/>	<input type="text" value="81,0"/>	<input type="text" value="82.9"/>		A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3.	20180101117	Rizky Indrawan	<input type="text" value="100"/>	<input type="text" value="73,0"/>	<input type="text" value="85,0"/>	<input type="text" value="80,0"/>	<input type="text" value="81.3"/>		A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

4.	20180101293	Haidar	100	85,0	90,0	90,0	89,2		A	✓	<input type="checkbox"/>	
5.	20200101137	Setia Lutfiana	100	65,0	85,0	80,0	78,5		A-	✓	<input type="checkbox"/>	
6.	20210101012	Dimas Rafli Satia Wardana	100	90,0	85,0	90,0	89,2		A	✓	<input type="checkbox"/>	
7.	20210101015	Cristhian Loreno	100	90,0	90,0	85,0	90,0		A	✓	<input type="checkbox"/>	
8.	20210101018	Kevin Suparta	100	85,0	90,0	90,0	89,2		A	✓	<input type="checkbox"/>	
9.	20210101041	Khoirul Anwar	100	80,0	90,0	90,0	87,5		A	✓	<input type="checkbox"/>	
10.	20210101072	Putri Enjelin	100	81,0	85,0	85,0	85,1		A	✓	<input type="checkbox"/>	
11.	20210101083	Anisya Suwardi	100	90,0	90,0	92,0	91,4		A	✓	<input type="checkbox"/>	
12.	20210101089	Novazainal	100	80,0	85,0	84,0	84,5		A	✓	<input type="checkbox"/>	
13.	20210101091	Muhammad Syahril Hamdani	100	85,0	85,0	90,0	87,5		A	✓	<input type="checkbox"/>	
14.	20210101092	Juan William	100	85,0	90,0	91,0	89,4		A	✓	<input type="checkbox"/>	
15.	20210101095	Ninda Kusuma Wardani	100	91,0	90,0	89,0	91,1		A	✓	<input type="checkbox"/>	
16.	20210101100	Marisa Zahra	100	85,0	92,0	90,0	89,5		A	✓	<input type="checkbox"/>	

17.	20210101110	Andi Syaipullah	100	83,0	90,0	90,0	88,5	A	✓	<input type="checkbox"/>	
18.	20210101113	Khoirunisa Rahma Oktiyantoro	100	90,0	90,0	92,0	91,4	A	✓	<input type="checkbox"/>	
19.	20210101125	Ahmad Reza Fachrezi	14,2							<input type="checkbox"/>	
20.	20210101134	Abraham	100	80,0	81,0	80,0	82,3	A	✓	<input type="checkbox"/>	
21.	20210101135	Nurhaqi	100	85,0	90,0	90,0	89,2	A	✓	<input type="checkbox"/>	
22.	20210101137	Rahma Trisila Wati	100	90,0	90,0	92,0	91,4	A	✓	<input type="checkbox"/>	
23.	20210101143	Fuad Mustajab	100	95,0	90,0	95,0	93,7	A	✓	<input type="checkbox"/>	
24.	20210101153	Nindia Muflikhah	100	83,0	90,0	90,0	88,5	A	✓	<input type="checkbox"/>	
25.	20210101165	Agniya Nurul Azmi	100	83,0	88,0	90,0	87,5	A	✓	<input type="checkbox"/>	
26.	20210101169	Sekar Regita Cahyani	100	85,0	86,0	90,0	87,5	A	✓	<input type="checkbox"/>	
27.	20210101185	Bagas Ariyo Seno	100	90,0	91,0	90,0	91,3	A	✓	<input type="checkbox"/>	
28.	20210101186	Anugrah Ripando	100	80,0	80,0	82,0	82,4	A	✓	<input type="checkbox"/>	
29.	20210101188	Ratuna Maharani	100	84,0	91,0	90,0	89,2	A	✓	<input type="checkbox"/>	

30.	20210101197	Widi Kenang Rajendra	100	72,0	84,0	80,0	80,0		A	✓	<input type="checkbox"/>	
31.	20210101198	Audia Octavia	100	80,0	85,0	85,0	84,7		A	✓	<input type="checkbox"/>	
32.	20210101199	Putri Ilma Nurannida	100	80,0	84,0	85,0	84,4		A	✓	<input type="checkbox"/>	
33.	20210101200	Elsa Mariska Andini	100	90,0	87,0	90,0	89,9		A	✓	<input type="checkbox"/>	
34.	20210101207	Muhammad Fardiansyah Putra	100	75,0	70,0	80,0	76,7		B+	✓	<input type="checkbox"/>	
35.	20210101210	Sabita Amalia Putri	100	71,0	90,0	80,0	82,3		A	✓	<input type="checkbox"/>	
36.	20210101244	Naufal Chesta Adabi	100	90,0	81,0	88,0	87,4		A	✓	<input type="checkbox"/>	
37.	20210101252	Aditiya Hermansah	100	80,0	90,0	90,0	87,5		A	✓	<input type="checkbox"/>	
38.	20210101263	Ely Rahmawati	100	82,0	90,0	90,0	88,2		A	✓	<input type="checkbox"/>	
39.	20210101269	Annisa Invantriani	100	83,0	90,0	90,0	88,5		A	✓	<input type="checkbox"/>	
40.	20210101272	Nadhif Audi Zadriansyah	100	83,0	89,0	90,0	88,2		A	✓	<input type="checkbox"/>	
41.	20210101278	Putri Sekar Pertiwi	100	90,0	92,0	90,0	91,7		A	✓	<input type="checkbox"/>	
42.	20210101283	Ghina Salsabila	100	81,0	90,0	90,0	87,8		A	✓	<input type="checkbox"/>	

43.	20210101285	Peter Mulana	71,4	70,0			31.1	E		<input type="checkbox"/>	
44.	20210101328	Fina Amelia Sari	100	81,0	90,0	91,0	88,0	A	✓	<input type="checkbox"/>	
45.	20210101329	Sahliawati	100	80,0	90,0	86,0	86,7	A	✓	<input type="checkbox"/>	
46.	20210101360	Dinda Ayu Fatmawati	100	90,0	91,0	90,0	91,3	A	✓	<input type="checkbox"/>	
47.	20210101368	M Nezar Shafa Lesmana	100	82,0	92,0	90,0	88,9	A	✓	<input type="checkbox"/>	
48.	20210101370	Erik Setyawan	100	90,0	85,0	90,0	89,2	A	✓	<input type="checkbox"/>	
49.	20210101406	Hamdi Al Mahbuby	100	80,0	88,0	85,0	85,8	A	✓	<input type="checkbox"/>	
50.	20210101506	Muhimin	100	83,0	92,0	90,0	89,2	A	✓	<input type="checkbox"/>	
51.	20210101529	Nugi Febriansyah	100	90,0	90,0	95,0	92,0	A	✓	<input type="checkbox"/>	
52.	20220101390	Tubagus Saliehin	100	85,0	80,0	85,0	84,7	A	✓	<input type="checkbox"/>	
53.	20220101584	Hamimah	100	82,0	90,0	90,0	88,2	A	✓	<input type="checkbox"/>	

## Absensi

<b>Nama Mata Kuliah</b>	: Manajemen Operasional	<b>Dosen</b>	: FAJAR SATRIA , S.E, M.Hum (7793)
<b>Kode MK dan Kelas</b>	: EBM310 KJ001		
<b>Jadwal dan Ruang</b>	: Kamis, 10:00 - 12:30 (R304)		
<b>Jumlah Mahasiswa</b>	: 53		
<b>Semester</b>	: SEMESTER GANJIL 2022 - 2023		

Untuk mengisi absensi, diharuskan mengisi jurnal pada pertemuan yang diinginkan. Untuk mengisi jurnal perkuliahan klik [di sini](#).

<b>Upload File Scan Absensi Sebagai Bukti Absen Manual</b>	
<b>Upload</b>	:



No.	NIM	Nama	Perkuliahan Ke														
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	
			22 Sep	29 Sep	06 Okt	13 Okt	20 Okt	27 Okt	03 Nov	24 Nov	01 Des	08 Des	15 Des	22 Des	05 Jan	12 Jan	
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
1	20160101027	NANANG EDIANTO	H	H	H	I	H	H	H	H	I	H	H	S	H	H	▼
2	20180101058	FAHRIZZAH ANDHIKA NUGRAHA	I	H	I	H	H	H	H	H	S	H	I	H	S	H	▼
3	20180101117	RIZKY INDRAWA	H	I	I	H	H	I	H	H	H	I	H	I	H	H	▼

		N															
4	2018 0101 293	HAID AR	H	H	H	H	H	S	H	H	S	H	I	H	S	H	
5	2020 0101 137	SETIA LUTFI ANA	H	H	H	H	H	H	H	H	H	S	H	H	I	H	
6	2021 0101 012	DIMA S RAFLI SATI A WAR DANA	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
7	2021 0101 015	CRIS THIA N LORE NO	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
8	2021 0101 018	KEVI N SUPA RTA	H	H	H	H	H	H	H	H	H	H	I	H	H	H	



9	2021 0101 041	KHOI RUL ANW AR	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
1 0	2021 0101 072	PUTR I ENJE LIN	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
1 1	2021 0101 083	ANIS YA SUW ARDI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
1 2	2021 0101 089	NOVA ZAIN AL	H	H	H	H	H	H	H	I	H	H	H	H	H	H	H	
1 3	2021 0101 091	MUH AMM AD SYAH RIL HAM DANI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
1 4	2021 0101	JUAN WILLI	H	H	H	H	H	H	H	S	H	H	H	H	H	H	H	

.	092	AM															
15.	20210101095	NINDA KUSUMAWARDANI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H
16.	20210101100	MARI SAZAHRA	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H
17.	20210101110	ANDI SYAIPULLAH	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H
18.	20210101113	KHOIRUNISA RAHMOKTIYANTORO	H	H	H	H	H	H	H	H	H	H	S	H	H	H	H
19	20210101	AHMAD	A	A	A	H	A	A	A	A	A	A	A	I	A	A	A















.	506	MIN	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
5 1 .	2021 0101 529	NUGI FEBRI ANSY AH	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	
5 2 .	2022 0101 390	TUBA GUS SALIE HIN	H	H	H	I	I	H	H	H	S	S	H	H	I	I		
5 3 .	2022 0101 584	HAMI MAH	S	H	S	H	H	H	H	H	H	S	H	H	I	H		