



UNIVERSITAS ESA UNGGUL

Jalan Arjuna Utara No.9, Kebon Jeruk - Jakarta Barat 11510
021 - 5674223 (hunting) 021- 5682510 (direct) Fax : 021 - 5674248
Website: www.esaunggul.ac.id, email: info@esaunggul.ac.id

SURAT TUGAS

No. 7205/ST-Mengajar/Gasal/FPSI/UEU/IX/2024

Berdasarkan Surat Kesiapan Mengajar Dosen (terlampir), maka DEKAN/Kepala Fakultas Psikologi, memberikan tugas kepada :

Nama : NOVENDAWATI WAHYU SITASARI, S.Psi, M.Psi
No. Dosen / NIP : 7205 / 215020571
NIDN / NIDK : 0319118504
Jabatan Akademik : Lektor (200)
Alamat : BADRANASRI, RT/RW. 001/010,

Untuk mengajar pada Semester Ganjil 2024 - 2025 yang berlangsung dari tanggal 16 September 2024 sampai dengan tanggal 2 Februari 2025 untuk mata kuliah:

| No. | MATA KULIAH | SKS | SEKSI | BASIS |
|-----|-----------------------------------------|-----|-------|---------------------------|
| 1 | PSI444 Kode Etik | 2 | CR002 | Reguler-1 Tangerang |
| 2 | PSI444 Kode Etik | 2 | CR001 | Reguler-1 Tangerang |
| 3 | PSI151 Bimbingan Menulis | 3 | KJ101 | Paralel/Reguler-2 Jakarta |
| 4 | PSI151 Bimbingan Menulis | 3 | KJ002 | Reguler-1 Jakarta |
| 5 | PSI151 Bimbingan Menulis | 3 | KJ001 | Reguler-1 Jakarta |
| 6 | PSI334 Psikodiagnostika Tes Intelegensi | 3 | KJ101 | Paralel/Reguler-2 Jakarta |

Dengan Hak dan Tanggung Jawab sebagai berikut :

- Menyusun Rencana Pembelajaran Semester (RPS) yang ditetapkan oleh Fakultas/Program Studi sebelum perkuliahan dimulai dalam bentuk yang telah ditetapkan oleh Universitas;
- Membuat bahan kuliah/praktikum berbasis konsep untuk 14 kali pertemuan dan di upload pada web pembelajaran Universitas Esa Unggul yaitu untuk bahan pembelajaran (teori) di <https://siakad.esaunggul.ac.id> dan modul kuliah praktikum di Repository Perpustakaan Universitas Esa Unggul <http://digilib.esaunggul.ac.id/>;
- Menghadiri dan memberikan bahan kuliah/praktek pada kegiatan perkuliahan/praktikum tepat waktu sesuai dengan jadwal yang telah ditetapkan;
- Memotivasi mahasiswa untuk mempelajari bahan kuliah yang diberikan dan bahan lain dari perpustakaan;
- Melakukan evaluasi keberhasilan mahasiswa secara objektif melalui pemberian tugas-tugas sesuai dengan kebutuhan mata kuliah yang diajarkan dan ujian tengah/akhir semester;
- Menerima honor sesuai dengan ketentuan yang berlaku di Yayasan Pendidikan Kemala Bangsa/Universitas Esa Unggul berdasarkan persyaratan dan kualifikasi yang dimiliki;

Demikian Surat Tugas ini diberikan untuk dilaksanakan sebaik-baiknya.

Jakarta, 1 September 2024

Dekan/Kepala Fakultas Psikologi



Yuli Asmi Rozali, S.Psi., M.Psi.

NIP. 200110148



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JURNAL KEGIATAN PROSES PEMBELAJARAN (JKPP)

Semester Ganjil 2024 - 2025

Mata kuliah : Psikodiagnostika Tes Intelegensi (3 sks)

Kode : PSI334

Prodi : Psikologi

Kelas : KJ101

Semester : 4

Ruang : R607

Dosen : NOVENDAWATI WAHYU SITASARI , S.Psi, M.Psi

| NO | Rencana perkuliahan | | | Pelaksanaan perkuliahan | | | Keaktifan Mahasiswa | | Do |
|----|-----------------------|-----------------|-------------------------------------------------------------|-------------------------|-----------------|-------------------------------------------------------------|---------------------|---------|----|
| | Hari/tgl | Jam ke | Materi / Kegiatan | Hari/tgl | Jam ke | Materi / Kegiatan | Kesan Dosen | Jml Mhs | |
| 1 | Sabtu 21-9-24 | 09:30- 12:00 | Pengertian dan macam-macam tes intelegensi | Sabtu 21-9-24 | 09:30- 12:00 | Pengantar Inteligensi | ok | 29 | |
| 2 | Sabtu 28-9-24 | 09:30- 12:00 | INTELLIGENCE STRUCTURE TEST (IST) | Sabtu 28-9-24 | 09:30- 12:00 | IST | ok | 29 | |
| 3 | Sabtu 5-10-24 | 09:30- 12:00 | INSTRUKSI DAN SKORING IST | Sabtu 5-10-24 | 09:30- 12:00 | Instruksi dan skoring IST | Ok | 35 | |
| 4 | Sabtu 12-10- 24 | 09:30- 12:00 | CULTURE FAIR INTELLIGENCE TEST (CFIT) | Sabtu 12-10- 24 | 09:30- 12:00 | CULTURE FAIR INTELLIGENCE TEST (CFIT) | ok | 27 | |
| 5 | Sabtu 19-10- 24 | 09:30- 12:00 | INSTRUKSI DAN SKORING CULTURE FAIR INTELLIGENCE TEST (CFIT) | Sabtu 19-10- 24 | 09:30- 12:00 | INSTRUKSI DAN SKORING CULTURE FAIR INTELLIGENCE TEST (CFIT) | ok | 28 | |
| 6 | Sabtu 26-10- 24 | 09:30- 12:00 | RAVEN TEST | Sabtu 26-10- 24 | 09:30- 12:00 | RAVEN TEST | ok | 25 | |
| 7 | Sabtu 2-11-24 | 09:30- 12:00 | ARMY TEST | Sabtu 2-11-24 | 09:30- 12:00 | ARMY TEST | ok | 27 | |



JURNAL KEGIATAN PROSES PEMBELAJARAN (JKPP)

Semester Ganjil 2024 - 2025

Mata kuliah : Psikodiagnostika Tes Intelegensi (3 sks)

Ruang : R607

Kode : PSI334

Kelas : KJ101

Dosen : NOVENDAWATI WAHYU SITASARI, S.Psi, M.Psi

Prodi : Psikologi

Semester : 4

| NO | Rencana perkuliahan | | | Pelaksanaan perkuliahan | | | Keaktifan Mahasiswa | | Do |
|----|---------------------|-----------------|----------------------------------------------------------------|-------------------------|-----------------|----------------------------------------------------------------|---------------------|---------|----|
| | Hari/tgl | Jam ke | Materi / Kegiatan | Hari/tgl | Jam ke | Materi / Kegiatan | Kesan Dosen | Jml Mhs | |
| 8 | Sabtu 23-11-24 | 09:30- 12:00 | BINET | Sabtu 23-11-24 | 09:30- 12:00 | BINET | ok | 29 | |
| 9 | Sabtu 11-1-25 | 14:30- 17:00 | INSTRUKSI DAN SKORING BINET/kp pert ke 9 tgl 30 nov 2024 | Sabtu 11-1-25 | 14:30- 16:59 | INSTRUKSI DAN SKORING BINET | ok | 32 | |
| 10 | Sabtu 7-12-24 | 09:30- 12:00 | WECHSLER ADULT INTELLIGENCE SCALE (WAIS) | Sabtu 7-12-24 | 09:30- 12:00 | WECHSLER ADULT INTELLIGENCE SCALE (WAIS) | ok | 28 | |
| 11 | Sabtu 14-12-24 | 09:30- 12:00 | INSTRUKSI DAN SKORING WECHSLER ADULT INTELLIGENCE SCALE (WAIS) | Sabtu 14-12-24 | 09:30- 12:00 | INSTRUKSI DAN SKORING WECHSLER ADULT INTELLIGENCE SCALE (WAIS) | ok | 27 | |
| 12 | Sabtu 21-12-24 | 09:30- 12:00 | Wechsler Intelligence Scale for Children (WISC) | Sabtu 21-12-24 | 09:30- 12:00 | Wechsler Intelligence Scale for Children (WISC) | | 25 | |
| 13 | Sabtu 11-1-25 | 09:30- 12:00 | Instruksi dan Skoring WISC | Sabtu 11-1-25 | 09:30- 12:00 | Instruksi dan Skoring WISC | ok | 32 | |
| 14 | Sabtu 18-1-25 | 09:30- 12:00 | WECHSLER PRESCHOOL AND PRIMARY SCHOOL OF NTELLIGENCE (WPPSI) | Sabtu 18-1-25 | 09:30- 12:00 | WECHSLER PRESCHOOL AND PRIMARY SCHOOL OF NTELLIGENCE (WPPSI) | ok | 33 | |

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Website: www.esaunggul.ac.id, email: info@esaunggul.ac.id

SEMESTER : Semester Ganjil 2024 - 2025

Nama Mata Kuliah : Psikodiagnostika Tes Intelegensi

Dosen : NOVENDAWATI WAHYU SITASARI , S.Psi, M.Psi (7205)

Kode MK dan Seksi : PSI334 (KJ101)

Jadwal dan Ruang : Sabtu, 09:30 - 12:00 (R607)

| No. | NAMA MAHASISWA | NIM | Tatap Muka / Tanggal | | | | | | | | | | | | | | |
|-----|--------------------------------|-------------|----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|---|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | |
| | | | 21 Sep | 28 Sep | 05 Okt | 12 Okt | 19 Okt | 26 Okt | 02 Nov | 23 Nov | 11 Jan | 07 Des | 14 Des | 21 Des | 11 Jan | 18 Jan | |
| 1. | ENRICO ALVIN FAIQ SUKARNO | 20180701075 | H | A | H | A | H | A | H | A | H | H | H | H | H | H | H |
| 2. | ATYA FAHIRA APRIYANTI | 20190701038 | H | H | H | H | H | I | H | H | H | A | I | H | H | H | H |
| 3. | USWATUN KHASANAH | 20210701037 | H | H | H | H | H | A | H | H | H | H | H | H | H | H | H |
| 4. | ILHAM ANGGI PRADANA | 20210701061 | H | H | H | A | H | A | H | H | H | H | H | H | H | H | H |
| 5. | ADRIAN BECKHAM RAMADHAN | 20210701067 | H | H | H | A | H | H | A | H | H | H | S | H | H | H | H |
| 6. | RUTH ANGELIA BR TOGATOROP | 20210701213 | H | H | H | H | H | H | H | H | H | H | H | A | H | H | H |
| 7. | MEINNI MARGEREIT NADYA SUMILAT | 20210701309 | A | A | H | A | A | A | A | A | A | A | A | A | A | A | A |
| 8. | DEIDRA WATTIMENA | 20210701359 | A | A | H | A | A | A | A | A | A | A | A | A | A | A | A |
| 9. | SHAKIRA VALERIE HENDRAWAN | 20220701373 | H | H | H | H | H | H | H | H | H | S | H | H | H | H | H |
| 10. | ELSYA AMELIA | 20220701375 | H | H | H | A | A | A | A | A | A | A | A | A | A | A | H |
| 11. | EUGENIA FLORENSIA | 20220701376 | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 12. | RAHMANITA HEIDYANA | 20220701378 | H | H | H | H | H | I | A | H | H | H | H | H | H | H | H |
| 13. | IMANUEL RAFLY ISBANDI | 20220701383 | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 14. | HENNY SILVIANI | 20220701385 | H | A | H | H | H | A | H | H | H | H | A | H | H | H | H |
| 15. | MUHAMAD RAVI RAJABDI | 20220701389 | H | H | H | H | H | H | A | H | H | H | H | H | H | H | H |
| 16. | OVALYA | 20220701390 | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 17. | INDAH LESTARI | 20220701391 | H | H | H | H | H | H | H | H | H | H | H | A | H | H | H |
| 18. | ALVIAN FEBRI KURNIAWAN | 20220701392 | H | A | H | H | H | A | H | H | H | H | H | H | H | H | H |
| 19. | VALENCIA PUTRI ALITA | 20220701394 | H | H | H | H | H | H | H | H | H | A | H | H | H | H | H |
| 20. | AIDHA TRI LESTARI | 20220701395 | A | H | H | H | H | H | H | H | H | I | H | H | H | H | H |
| 21. | CHRISTINA ENITA HERNAWATI | 20220701397 | H | S | H | H | H | H | H | H | H | H | I | A | H | H | H |
| 22. | NAJMA AULIA | 20220701398 | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 23. | FATHIA DELITA FITRIANI BAKKER | 20220701400 | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 24. | AFRIZA ADIESHA SALSABILLA | 20220701401 | S | H | H | H | H | H | S | S | H | H | H | H | H | H | H |
| 25. | MARIA ULFAH | 20220701404 | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H |
| 26. | JOSI | 20220701405 | A | A | A | A | A | A | A | A | A | A | A | A | A | A | A |
| 27. | VANRY ERIKSON RUMAHORBO | 20220701409 | H | H | H | H | H | H | H | H | H | H | A | A | H | H | H |
| 28. | AGNES VERONICA | 20220701414 | A | H | H | H | H | H | A | H | H | H | H | H | H | H | H |
| 29. | INDAH MONICA FREE SHERENT | 20220701420 | A | H | H | I | H | H | H | H | H | H | A | H | H | H | H |
| 30. | SALSA ALFANI | 20220701436 | H | H | H | H | H | H | H | H | H | H | A | H | H | H | H |
| 31. | ASSADULLAH ILHAM RISNANTO | 20220701437 | H | H | H | H | A | H | H | H | H | H | H | H | H | H | H |
| 32. | RISTI HERFINDA | 20220701438 | H | H | H | H | A | H | H | H | H | H | H | H | H | H | H |
| 33. | TRASSY MONICA PATTILEUW | 20220701444 | H | H | H | I | I | H | H | H | H | H | H | H | H | H | H |
| 34. | TIRSA SINTHAVEN | 20230701331 | H | H | H | H | H | H | A | H | H | H | H | H | H | H | H |
| 35. | POPPY SAVIRA ANDINI | 20230701373 | H | H | H | H | H | H | H | H | H | H | A | H | H | H | H |
| 36. | ROSMAWATI | 20230701403 | H | H | H | H | A | S | H | H | H | H | H | H | H | H | H |



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NILAI AKHIR
Semester Ganjil 2024 - 2025

Kode : PSI334 **Kelas** : KJ101 **Dosen** : NOVENDAWATI WAHYU SITASARI ,
S.Psi, M.Psi

Matakuliah : Psikodiagnostika Tes Intelegensi

Prodi : Psikologi

| No | N I M | Nama Mahasiswa | aktivitas | tugas | quiz | UTS | UAS | hasil | NA | Nilai Akhir | |
|----|-------------|--------------------------------|-------------|-------|------|------|------|--------|-------|-------------|-------|
| | | | partisipasi | | | | | proyek | | Angka | Huruf |
| | | | 10 % | 10 % | 10 % | 10 % | 10 % | 50 % | | | |
| 1 | 20180701075 | Enrico Alvin Faiq Sukarno | 78,57 | 55 | 56 | 31 | 30 | 70 | 60,06 | 2,00 | C |
| 2 | 20190701038 | Atya Fahira Apriyanti | 92,86 | 68 | 68 | 68 | | | 29,69 | 0,00 | E |
| 3 | 20210701037 | Uswatun Khasanah | 92,86 | 68 | 68 | 55 | 30 | 68 | 65,39 | 2,70 | B- |
| 4 | 20210701061 | Ilham Anggi Pradana | 85,71 | 68 | 68 | 38 | 60 | 68 | 65,97 | 2,70 | B- |
| 5 | 20210701067 | Adrian Beckham Ramadhan | 85,71 | 68 | 68 | 68 | 40 | 60 | 62,97 | 2,30 | C+ |
| 6 | 20210701213 | Ruth Angelia Br Togatorop | 92,86 | 75 | 75 | 85 | 90 | 75 | 79,29 | 3,70 | A- |
| 7 | 20210701309 | Meinni Margereit Nadya Sumilat | 7,14 | | | | | | 0,71 | 0,00 | E |
| 8 | 20210701359 | Deidra Wattimena | 7,14 | | | | | | 0,71 | 0,00 | E |
| 9 | 20220701373 | Shakira Valerie Hendrawan | 100 | 70 | 70 | 90 | 25 | 70 | 70,5 | 3,00 | B |
| 10 | 20220701375 | Elsya Amelia | 28,57 | | | | | | 2,86 | 0,00 | E |
| 11 | 20220701376 | Eugenia Florensia | 100 | 80 | 80 | 73 | 68 | 78 | 79,1 | 3,70 | A- |
| 12 | 20220701378 | Rahmanita Heidiana | 92,86 | 68 | 68 | 63 | 48 | 68 | 67,99 | 2,70 | B- |
| 13 | 20220701383 | Immanuel Rafly Isbandi | 100 | 80 | 80 | 100 | 100 | 80 | 86 | 4,00 | A |
| 14 | 20220701385 | Henny Silviani | 78,57 | 68 | 68 | 30 | 48 | 68 | 63,26 | 2,30 | C+ |
| 15 | 20220701389 | Muhamad Ravi Rajabdi | 92,86 | 72 | 72 | 30 | 30 | 70 | 64,69 | 2,30 | C+ |
| 16 | 20220701390 | Ovalya | 100 | 75 | 75 | 63 | 73 | 73 | 75,1 | 3,30 | B+ |
| 17 | 20220701391 | Indah Lestari | 92,86 | 78 | 78 | 68 | 78 | 75 | 76,99 | 3,30 | B+ |
| 18 | 20220701392 | Alvian Febri Kurniawan | 85,71 | 72 | 72 | 63 | 72 | 70 | 71,47 | 3,00 | B |
| 19 | 20220701394 | Valencia Putri Alita | 92,86 | 68 | 68 | 63 | 70 | 68 | 70,19 | 3,00 | B |
| 20 | 20220701395 | Aidha Tri Lestari | 92,86 | 68 | 68 | 30 | 20 | 67 | 61,39 | 2,00 | C |
| 21 | 20220701397 | Christina Enita Hernawati | 92,86 | 80 | 80 | 100 | 70 | 80 | 82,29 | 4,00 | A |
| 22 | 20220701398 | Najma Aulia | 100 | 68 | 68 | 85 | 35 | 68 | 69,6 | 3,00 | B |
| 23 | 20220701400 | Fathia Delita Fitriani Bakker | 100 | 72 | 72 | 40 | 48 | 74 | 70,2 | 3,00 | B |
| 24 | 20220701401 | Afriza Adiesha Salsabilla | 100 | 70 | 70 | 73 | 58 | 68 | 71,1 | 3,00 | B |
| 25 | 20220701404 | Maria Ulfah | 100 | 70 | 70 | 60 | 63 | 70 | 71,3 | 3,00 | B |
| 26 | 20220701405 | Josi | 0 | | | | | | 0 | 0,00 | E |
| 27 | 20220701409 | Vanry Erikson Rumahorbo | 85,71 | 80 | 80 | 80 | 20 | 80 | 74,57 | 3,30 | B+ |
| 28 | 20220701414 | Agnes Veronica | 85,71 | 70 | 70 | 70 | 68 | 65 | 68,87 | 3,00 | B |
| 29 | 20220701420 | Indah Monica Free Sherent | 85,71 | 70 | 70 | 25 | 77 | 67 | 66,27 | 2,70 | B- |
| 30 | 20220701436 | Salsa Alfani | 92,86 | 68 | 68 | 90 | 67 | 68 | 72,59 | 3,00 | B |
| 31 | 20220701437 | Assadullah Ilham Risnanto | 92,86 | 78 | 78 | 72 | 75 | 74 | 76,59 | 3,30 | B+ |
| 32 | 20220701438 | Risti Herfinda | 92,86 | 77 | 77 | 63 | 90 | 74 | 76,99 | 3,30 | B+ |
| 33 | 20220701444 | Trassy Monica Pattileuw | 100 | 70 | 70 | 60 | 75 | 70 | 72,5 | 3,00 | B |
| 34 | 20230701331 | Tirsa Sinthaven | 92,86 | 78 | 78 | 90 | 82 | 78 | 81,09 | 4,00 | A |
| 35 | 20230701373 | Poppy Savira Andini | 92,86 | 70 | 68 | 80 | 67 | 70 | 72,79 | 3,00 | B |
| 36 | 20230701403 | Rosmawati | 92,86 | 70 | 70 | 85 | 30 | 70 | 69,79 | 3,00 | B |

Ket: PF = Performance TGS = Tugas

Saya menyatakan bahwa nilai yang tercetak di atas adalah BENAR dan dapat dipertanggungjawabkan. Dengan ini saya menetapkan bahwa nilai tersebut SAH dan merupakan NILAI AKHIR.

Mengetahui,

Ketua Program Studi

Jakarta,

Dosen Pembina / Pengawas,

NOVENDAWATI WAHYU SITASARI, S.Psi, M.Psi

NIP. 215020571

NOVENDAWATI WAHYU SITASARI, S.Psi, M.Psi

NIP. 7205

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