

ABSTRACT

Title : *Review of the Safety Aspects Medical Records in the Storage Room of the Urip Sumoharjo General Hospital in Bandar Lampung*

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Study Program : D III Medical Record and health Information

Maintaining security in storing data / information, is a demand of health service organizations, health practitioners and third parties in charge. Based on observations made by researchers, Urip Sumoharjo General Hospital at the entrance to the medical record room has written inscriptions attached to information banned from entering other than officers medical record, but there are still other officers who easily enter and enter the medical record room, such as nurses, users, patients / patients' families. This study used qualitative research methods. This study aims to determine the security aspects of medical records in Urip Sumoharjo General Hospital Bandar Lampung storage room. The results show that in the medical record installation room there are no locks and surveillance cameras (CCTV), the Hospital should strictly regulate that medical record rooms must always be closed and locked and only medical record officers can enter the medical record room, because if things It is not regulated, the impact that will occur such as loss of medical records and the contents of medical records will be easily known by parties who are not authorized or do not have access to medical records. The way for medical records officers to maintain and protect the confidentiality of medical records is by not allowing anyone to request or copy medical records without the permission of the patient and patient's family because the medical record is confidential and only certain people may use it. This is in accordance with Republic of Indonesia Ministerial Regulation No. 269 / MENKES / PER / III / 2008 concerning medical records that must be done in writing to the head of the health service facility. So it should be conducted socialization regarding SPO Confidentiality and security of medical records to hospital employees.

Keywords : Security and confidentiality, Storage of medical records, Medical records lending