

ABSTRACT

Title : *COMPLETE REVIEW OF THE GENERAL CLINIC FORM
IN PUSKESMAS KECAMATAN PASAR REBO*

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Study program: *Medical Record*

The medical record file has several forms, one of which is a summary sheet of entry and exit, if the completeness of the filling is less comprehensive, it will affect the quality of the medical record itself. A review of the completeness of filling out the medical record file needs to be done because it is an indicator in providing an evaluation of services for hospitals to improve the quality of a particular hospital in the medical records section. From the author's observations regarding the completeness of general clinic forms in the Rebo Market District Health Center, there are incomplete forms in terms of writing full names, signatures of nurses or examining doctors as well as disease codes whose coding is incomplete. General Clinic form, Identifying the completeness of filling the General Clinic form, Descriptive research method, Human Resources Research Object in Medical Record Room, Data Collection Method by Interview and Observation. Research results From the results of the Audit analysis of the completeness of the filling the author gets a calculation of the completeness of the form of public clinics, with the number of visits from August to December as many as 758 visits, there are still not yet complete documents as many as 211 forms, and as many as 548.

Keywords: *General Clinical Record Form, Audit Analysis*