

ABSTRACT

Judul : Tinjauan Aspek Keamanan dan Kerahasiaan Rekam Medis di RSPI Sulianti Saroso

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Security and confidentiality are very important factors in the management of medical records documents. The security and confidentiality of medical records at RSPI Sulianti Saroso is still not maintained. There are still other than medical records officers in and out of the filing room and medical records arranged on the floor. To know the safety aspects in terms of physical, biological and chemical and confidentiality aspects of medical record documents in the filing room of RSPI Sulianti Saroso. The type of research used is descriptive qualitative using observation method. The subject of this research is the security and confidentiality of medical records. Research objects document medical records and medical record storage rooms. This research instrument is observation guidelines, check list data and list of observations. Data analysis is descriptive. The results showed that in terms of physical aspects of the ink used in black color is uniform, air conditioning is not lit 24 hours. There are still other than medical records officers who go in and out of the filing room so that medical records documents are not yet safe. Biological aspects of the presence of fungi and insects and mice. The chemical aspect is still the presence of medical records officers who eat / drink in the storage room. Aspects of confidentiality still exist in addition to medical records officers who entered the filing room and still found medical records arranged on the floor because the storage shelves could not meet the needs. It is expected that the hospital meets the facilities of vacuum cleaners and hygrometers (humidity temperature gauges), performing hygiene maintenance in the storage room.

Keyword: Security, confidentiality, medical record.