

ABSTRACT

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Title: Analysis of Activity Process Disease Index and Inpatient Operation Index Using the Fishbonedi Rs. X Year 2020

Recording is the beginning of making a report, recording in this case starts from the place where the patient is received. Then the recording continues until the patient receives medication, medication or action at the clinic for outpatients or in wards for inpatients. One of the recording activities in medical records for the process of making reports and using medical record information is the creation of a disease index and an operation index. This research was conducted at the X Hospital medical record unit in 2020 which was entitled "Analysis of Disease Index Activity and Operation Index Activity Process Using the Fishbone Method". This type of research is descriptive-cumulative, data interview techniques through observation and interviews. Techniques in data analysis using qualitative descriptive, namely by looking at the index of SPO and operations, confirming activities related to index activities to officers, observing the process of index activities, seeing the process of indexing activities and operations, making analysis of the process of index activities using a fishbone. Obtained results of research and discussion are: Man 1. Late return of medical records 2. Lack of personnel. Machine: 1. Implementation is not in accordance with the policy in filling out medical resumes. 2. There is no doubt. 3. Method: 1. Not in accordance with the flow 2. There is no regeneration. 4. Material: No reward or award yet 5. Milieu / Mother Nature 1. Workload pressure. 2. Lack of support from doctors, nurses. 6. Measurement: Less supervision.

Keywords: Operation Disease Index, Fishbone