

ABSTRACT

Title : Overview of the Distribution of Outpatient Medical Records at RSUD Jend. Ahmad Yani, Metro City, 2020 year

Name : Siti Hadijah

Study Program: Diploma III Medical Record and Health Information

In order to obtain a quality medical record installation performance, the medical record administration must be carried out correctly and precisely, including the distribution of medical records. The minimum service standard for distributing medical records at General Ahmad Yani Hospital, Metro City is ≤ 10 minutes. Delays in the distribution of medical records will interfere with medical services that will be provided to patients in health care clinics

The purpose of this study was to determine the length of time to distribute medical records at General Ahmad Yani Hospital, Metro City. The results showed that the average length of time for distributing outpatient medical records at RSUD Jend. Ahmad Yani Kota Metro is 13 minutes, with the percentage of those who are still late, namely 34 medical records or 34.34% and 65 medical records or 66.66% who are not late. The thing that causes delays in the distribution of outpatient medical records at General Ahmad Yani Hospital, Metro City is the lack of medical record distribution officers and health service clinics on the upper and lower floors.

Key words : Length of Time, Distribution of Medical Records, Outpatients