

## ABSTRACT

*Title : Overview of the Distribution of Outpatient Medical Records at RSUD Jend. Ahmad Yani, Metro City, Lampung Province 2020 year*

*Name : Prima Melati*

*Study Program: Diploma III Medical Record and Health Information*

*Implementation of a good medical record system, one of which must be supported by a medical record distribution system. Good distribution of medical records is the distribution of medical records that is fast, precise and efficient. This study was conducted to determine the length of time for distributing outpatient medical records at RSUD Jend. Ahmad Yani, Metro City, Lampung Province in 2020. The results of the study were still obtained from the distribution of outpatient medical records at RSUD Jend. Ahmad Yani, Metro City, Lampung Province, which were still late, namely 32 medical records or 32% and 68 medical records that were not late, or 68%.*

*The cause of the delay in distributing outpatient medical records at RSUD Jend. Ahmad Yani, Metro City, Lampung Province, is the lack of officers distributing medical records. The officer who distributes outpatient medical records is only 1 person with a high school education background and has never participated in medical record training and health information, while the outpatient service room is located in a different place according to the patient's destination polyclinic. There are outpatient service rooms located on the lower floors and some are on the upper floors.*

*Key words : Length of Time, Distribution of Medical Records, Outpatients*