

ABSTRACT

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Study Program: D-III Medical Records and Health Information

Title : Compliance Review of Implementation of Standard Operating Procedures for Distribution Outpatient Medical Record at RSUD Kota Bekasi.

6 chapters, 50 pages, 4 pictures, 3 tables, 5 Attachments

Compliance in the implementation of standard operational procedures of medical record distribution did not work well in RSUD Kota Bekasi. All medical record distribution officers perform their duties but not in accordance with the instructions contained in standard operating procedures.

The purpose of this study is to get an idea of the compliance of distribution officers in the implementation of standard operational procedures of medical record distribution by using descriptive method. This research method describes the object of research at present based on factual, the data obtained then compiled, processed, analyzed, and presented in the form of reports.

The results of the compliance study of the standard operating procedure of medical record distribution has not been running well. The factors that influence the compliance of officers in the implementation of standard operational procedures are the lack of socialization about the standard of distribution operational procedures, so that officers do not understand the contents of the standard operating procedures of the distribution, the attitude of the less responsible officers, and the average education factor high school graduate.

The conclusion of the results of this study is the lack of compliance in the implementation of standard operational procedures distribution that could cause problems such as medical records are missing. The suggestion is the need to socialize the standard of distribution operational procedures to the distribution officer and the need for firmness in cracking down on the officers who work not in accordance with standard operating procedures that have been set.

Literature: 14 pieces (2003-2016)

Keywords: Medical records, Compliance, Standard operational procedures, Distribution