

ABSTRACT

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Titel : ***Inactive Medical Record Depreciation Implementation Policy at Dr. Mental Hospital Suharto Heerdjan***

The shelf life of medical records in public hospitals is different from that of special hospitals, where in special hospitals such as mental hospitals storage of medical records is longer than that for active medical records stored for 10 years and inactive medical records are stored for 5 years while medical records at home general illness (general illness) 5 years active medical record storage and inactive medical record stored for 2 years. The longer the shelf life is needed enough storage space for good medical record storage. The implementation of inactive medical record depreciation has several stages, namely starting from sorting and transferring, assessing, transferring media and destroying. From this the researcher observes with the aim of providing input on the implementation of inactive medical record depreciation in accordance with the policy. At the time of conducting research at the Dr. Soeharto Mental Hospital Heerdjan, the implementation of the new shrinkage was once done in the process of sorting and the transfer of inactive medical records was not in accordance with the SOP owned by the Hospital. The assessment of inactive medical records is carried out by the assessment team based on the Decree of the Hospital Director. for the transfer of inactive medical record media failed for that process of destruction has never been done.

Keywords: depreciation