

ABSTRAK

Judul : Tinjauan Tata Ruang Unit Rekam Medis dalam Menjaga Keamanan dan Kerahasiaan Rekam Medis
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Program Studi : D-III Rekam Medis dan Informasi Kesehatan

Di Unit Rekam Medis Rumah Sakit Umum Daerah Kembangan ruang kerja unit rekam medis berhubungan langsung dengan ruang penyimpanan rekam medis aktif, pintu unit rekam medis di Rumah Sakit Umum Daerah Kembangan belum mempunyai kunci rahasia atau pengaman tambahan seperti fingerprint. Tujuan dari penelitian ini yaitu untuk mengetahui gambaran tata ruang unit rekam medis dalam menjaga keamanan dan kerahasiaan rekam medis di Rumah Sakit Umum Daerah Kembangan. Penelitian ini menggunakan metode deskriptif kuantitatif dengan teknik pengumpulan data observasi dan wawancara, serta melakukan pengukuran langsung diruang kerja dan penyimpanan unit rekam medis Rumah Sakit Umum Daerah Kembangan dengan menggunakan alat ukur berupa meteran bangunan, kemudian untuk mengetahui kebutuhan luas ruang penyimpanan diperoleh dari perhitungan kebutuhan rak penyimpanan rekam medis dengan menggunakan rumus menurut International Federation of Health Information Management Associations. Hasil penelitian di unit rekam medis Rumah Sakit Umum Daerah Kembangan sudah memiliki standar prosedur operasional terkait keamanan dan kerahasiaan rekam medis tetapi dalam pelaksanaannya belum dilakukan secara maksimal. Sarana dan prasarana yang belum memadai terlihat dari luas area kerja saat ini $10,27 \text{ m}^3$ dibutuhkan 42 m^3 , ruang penyimpanan masih minim pencahayaan dan belum memenuhi standar. Saran: sebaiknya standar prosedur operasional yang belum dilaksanakan untuk segera dilaksanakan

Kata Kunci: Ruang Rekam Medis, Keamanan, Kerahasiaan Rekam Medis

ABSTRACT

Title : Overview Layout Room of the Medical Record Unit in Maintaining the Security and Confidentiality of Medical Records at the Kembangan Hospital

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Study Program : D-III Medical Record and Health Information

In the Medical Record Unit of the Kembangan Regional General Hospital, the work space of the medical record unit is directly related to the active medical record storage room, the door of the medical record unit at the Kembangan Regional General Hospital does not yet have a secret key or additional security such as a fingerprint. The purpose of this study was to determine the layout of the medical record unit in maintaining the security and confidentiality of medical records at the Kembangan Regional General Hospital. This study uses quantitative descriptive methods with observation and interview data collection techniques, as well as direct measurements in the workspace and storage of the medical record unit of the Kembangan Regional General Hospital using a measuring instrument in the form of a building meter, then to determine the need for storage space obtained from the calculation of shelf requirements. medical record storage using the formula according to the International Federation of Health Information Management Associations. The results of the research in the medical record unit of the Kembangan Regional General Hospital already have standard operating procedures related to the security and confidentiality of medical records but in practice it has not been carried out optimally. Inadequate facilities and infrastructure can be seen from the current work area of 10.27 m^3 , it takes 42 m^3 , the storage space is still minimally lit and does not meet the standards. Suggestion: it is better if standard operating procedures have not been implemented to be implemented immediately

Keyword: Medical Record Room, Security, Medical Record Confidentiality