

## ABSTRAK

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Judul : Tinjauan Kelengkapan Ringkasan Pulang di RSUD Koja Tahun 2022

Ringkasan pulang adalah rangkuman catatan waktu perawatan dan pengobatan dari awal masuk hingga selesai perawatan yang telah diberikan dokter kepada pasien rawat inap. Berdasarkan kemenkes No.129/Menkes/SK/II/2008 kelengkapan rekam medis dengan standar minimal pelayanan kesehatan di rumah sakit 100%. Tujuan penelitian untuk mengetahui kelengkapan ringkasan pulang di RSUD Koja Jakarta Utara tahun 2022. Mengidentifikasi standar prosedur operasional pengisian ringkasan pulang. Metode penelitian deskriptif dengan pendekatan kuantitatif. Instrumen menggunakan daftar tilik, pedoman wawancara, daftar pustaka. Sampel 174 formulir ringkasan pulang, melalui metode quota sampling. Hasil penelitian terdapatnya Standar Prosedur Operasional (SPO) kelengkapan ringkasan pulang dengan nomor dokumen RSUD Koja/SPO/RM/44/2017 Revisi 01. Namun belum semua petugas melaksanakan sesuai SPO, Kelengkapan komponen identifikasi pasien rata-rata 98% terisi lengkap. Kelengkapan komponen catatan yang penting rata-rata 86.3% lengkap, Kelengkapan komponen autentifikasi penulis rata-rata 78.6% dan kelengkapan komponen catatan yang baik rata-rata 78.8% lengkap. Rekapitulasi hasil analisis kuantitatif rata-rata kelengkapan ringkasan pulang diperoleh sebesar 85.5%. Kesimpulan penelitian kelengkapan ringkasan pulang di RSUD Koja belum sesuai dengan standar pelayanan minimal rumah sakit 100%, Disarankan rumah sakit melakukan sosialisasi SPO kepada DPJP dan perawat pendamping DPJP agar ringkasan pulang terisi lengkap.

**Kata Kunci:** Ringkasan Pulang, Kelengkapan

## **ABSTRAK**

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*Study Program*: DIII Medical Records and Health Information

*Title* : *Overview of the Completeness of the Inpatient Discharge Summary at the RSUD Koja in 2022*

*Summary of discharge is a summary of the records of care and treatment from the beginning of admission to completion of the treatment that has been given doctors to inpatients. Based on the Ministry of Health No.129/Menkes/SK/II/2008 the completeness of medical records with a minimum standard of health services in hospitals is 100%. The purpose of the study was to determine the completeness of the summary of inpatient discharge at the RSUD Koja in 2022. To identify standard operating procedures for filling out the discharge summary. Descriptive research method with a quantitative approach. The instrument used a checklist, an interview guide instrument, a bibliography. A sample of 174 summary forms was returned, through the quota sampling method. The results of the study showed that there were standard operating procedures for the completeness of the discharge summary with the document number of RSUD Koja/SPO/RM/44/2017 Revision 01. However, not all officers carried out according to the SPO, the completeness of the identification components on average was 98% complete. Important note components completeness 86.3%. The author's authentication component completes 78.6% and the good notes component completes 78.8%. The recapitulation of the results of the quantitative analysis of the average completeness of the discharge summary was obtained at 85.5%. The conclusion is that the completeness of the discharge summary at the Koja Hospital is not in accordance with the minimum service standard of the hospital 100%. It is recommended that the hospital socialize the SOP to DPJP and DPJP assistant nurses*

**Keywords:** *Discharge Summary, Completeness*